

# Introduction to Teamflect Demo Accounts

We have created several demo accounts for our customers to explore the Teamflect environment. By logging in with these accounts, you can experience how Teamflect looks and works from a user perspective.

## With these demo accounts, you can:

#### **Explore Teamflect's Core Features**

Gain firsthand experience with essential modules like Goals & OKRs, Performance Reviews, Surveys, Feedback, and more.

See how these features can help streamline performance management and employee engagement.

### Discover the User Experience

Navigate through the app as a regular user and explore how employees interact with Teamflect. Experience the intuitive interface and key workflows from a user's perspective.

#### Test the Admin Center

Log in with the Admin account to access the Admin Center. Manage user roles, adjust organizational settings, and explore various reports to see how administrators can control and customize their Teamflect environment.

Password: Performance@1\* for all users

Demo accounts: Teamflect admins are marked with yellow

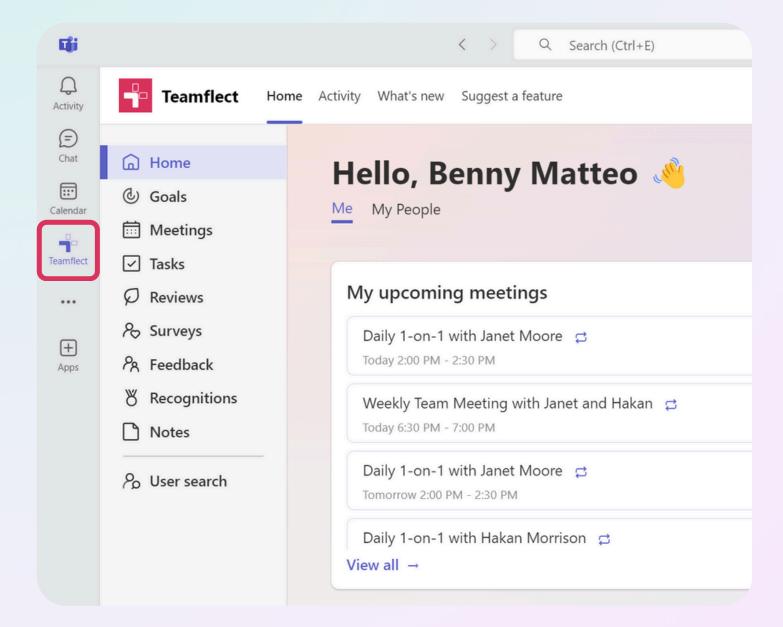
	Display Name	Department	Title	Usernames	Licenses
2	Sarah Wilson	Executive Leadership	CEO	sarahw@tryteamflect.com	Only on web - https://app.teamflect.com
	Andrew Roberts	Finance	Financial Planner	andrewr@tryteamflect.com	Only on web - https://app.teamflect.com
19	Benjamin Clark	Finance	Financial Analyst	benjaminc@tryteamflect.com	Only on web - https://app.teamflect.com
	Emily Hernandez	Finance	Financial Analyst	emilyh@tryteamflect.com	Only on web - https://app.teamflect.com
	Lisa Martin	Finance	Head of Finance	lisam@tryteamflect.com	Only on web - https://app.teamflect.com
	David Davis	HR	Head of HR	davidd@tryteamflect.com	Only on web - https://app.teamflect.com
	Elizabeth Wilson	HR	HR Coordinator	elizabethw@tryteamflect.com	Only on web - https://app.teamflect.com
	Michael Smith	HR	HR Specialist	michaels@tryteamflect.com	Only on web - https://app.teamflect.com
<b>S</b> u	Richard Harris	HR	HR Specialist	richardh@tryteamflect.com	Only on web - https://app.teamflect.com
	John Davis	Marketing	Marketing Coordinator	johnd@tryteamflect.com	Only on web - https://app.teamflect.com
	Melissa King	Marketing	Marketing Manager	melissak@tryteamflect.com	Only on web - https://app.teamflect.com
	Michelle Williams	Marketing	Head of Marketing	michellew@tryteamflect.com	Only on web - https://app.teamflect.com
	William Johnson	Marketing	Marketing Manager	williamj@tryteamflect.com	Only on web - https://app.teamflect.com
<b>(</b>	Hakan Morrison	Technical	Fleet Manager	hakanm@tryteamflect.com	Only on web - https://app.teamflect.com
	Dennis Miller	Technical	Superintendent	dennism@tryteamflect.com	Only on web - https://app.teamflect.com
	Laura Miller	Sales	Sales Representative	lauram@tryteamflect.com	Only on web - https://app.teamflect.com
	Janet Moore	Technical	Fleet Manager	janetm@tryteamflect.com	Only on web - https://app.teamflect.com
	Jessica Taylor	Sales	Head of Sales	jessicat@tryteamflect.com	Can use Microsoft Teams
	Hans Muller	Technical	Superintendent	hansm@tryteamflect.com	Can use Microsoft Teams
	Benny Matteo	Technical	Director	bennym@tryteamflect.com	Can use Microsoft Teams
2	Kevin Parker	Sales	Sales Representative	kevinp@tryteamflect.com	Can use Microsoft Teams

Important: Only the accounts marked with light blue can use Microsoft Teams. The rest of the users can login via the web version of Teamflect – https://app.teamflect.com Important: The account that you are using Microsoft Teams and Teamflect should be the same. Please sign out from your work account and login to Microsoft Teams with the accounts provided above.

Important: None of the accounts have email access. The email and Teams notifications work exactly the same.

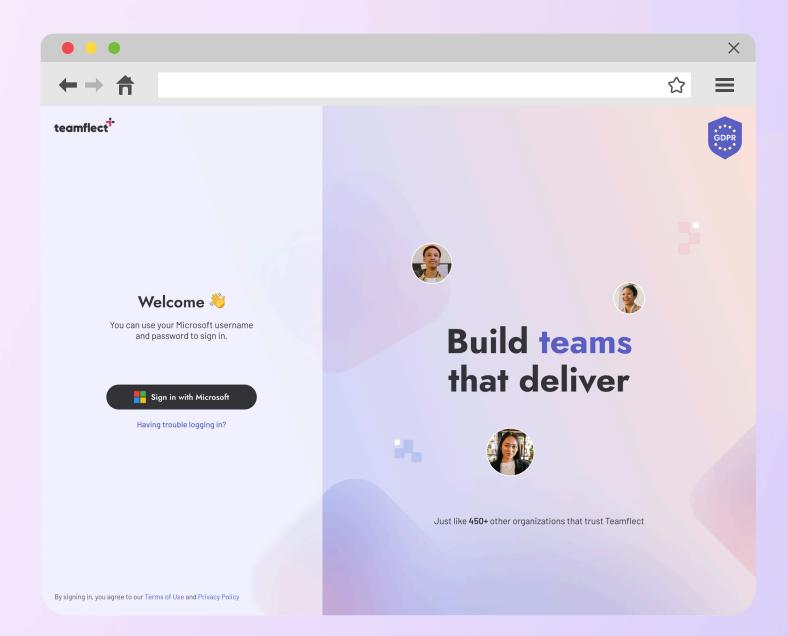
#### Instructions





## Option 1: Microsoft Teams 📆

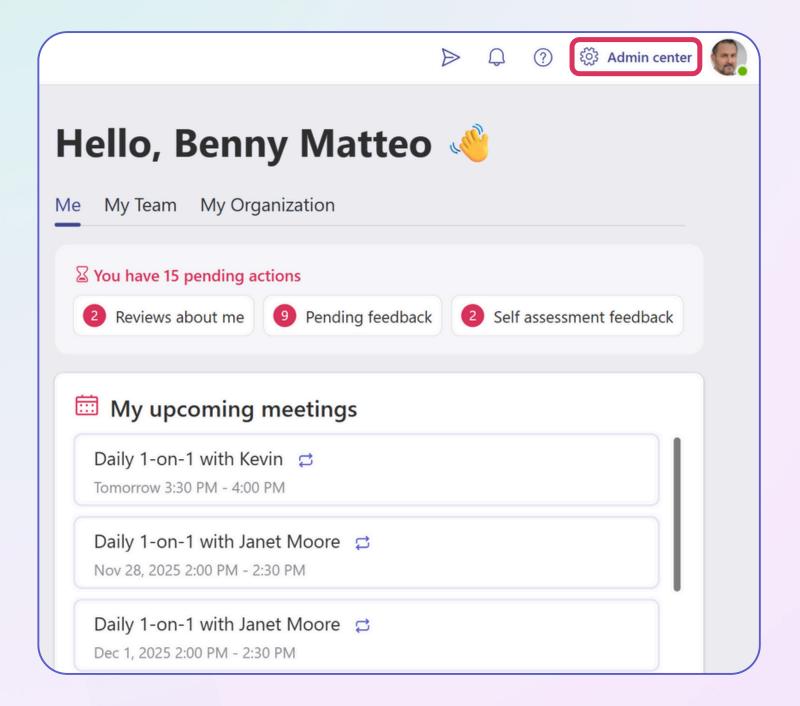
- When you login to Microsoft Teams, you will see the Teamflect application on the left rail of Microsoft Teams
- Click Teamflect and open it.



#### Option 2: Web Browser

 If you want to use Teamflect via a web browser, you can simply go to https://app.teamflect.com and login with the account provided on the 1st page of this document.

# Admin Access -



## Accessing Teamflect on Mobile

- When you login with one of the Admin accounts, you will see the **Admin Center** button at the bottom left of Teamflect's homepage.
- Clicking this button will take you to Teamflect's Admin
   Center <a href="https://admin.teamflect.com">https://admin.teamflect.com</a>
- Recommendation: If you use Benny Matteo as your primary demo user, you will see the Admin experience and also the manager experience. After Benny Matteo, you can login with one of the Head of Department accounts such as Jessica Taylor (Sales) or Lisa Martin (Finance) to see the end-user experience.



Curious about just how big of a difference Teamflect can make in your performance management process?

**Try Teamflect** 

Schedule a Demo



info@teamflect.com



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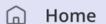












**(b)** Goals

Meetings

✓ Tasks

Reviews

& Survey

& Feedback

Recognitions

Notes

& User Search

Upgrade Now

P+ Invite People

Reports

Adele

## Hello, Adele Vance 👋

Me My People

